

MINUTES
Integrated Commissioning Executive
 26 October 2017

Attendees	
Roger Harris (RH) – Corporate Director of Adults, Housing and Health, Thurrock Council (Joint Chair)	
Ian Wake (IW) – Director of Public Health, Thurrock Council	
Ade Olarinde (AO) – Chief Finance Officer, NHS Thurrock CCG	
Jane Foster-Taylor (JFT) – Chief Nurse, NHS Thurrock CCG	
Jeanette Hucey (JH) – Director of Transformation, NHS Thurrock CCG	
Tendai Mnangagwa (TM) - Head of Finance, NHS Thurrock CCG	
David Mountford, (DM) Interim Chief Finance Officer, NHS Thurrock CCG	
Les Billingham (LB) – Assistant Director for Adult Social Care and Community Development, Thurrock Council	
Jo Freeman (JF) – Management Accountant, Thurrock Council	
Catherine Wilson (CW) – Strategic Lead for Commissioning and Procurement, Thurrock Council	
Iqbal Vaza (IV) – Strategic Lead for Performance, Quality and Information, Thurrock Council	
Ann Laing (AL) - Quality Assurance Officer, Thurrock Council	
Allison Hall (AH) – Commissioning Officer, Thurrock Council	
Ceri Armstrong (CA) – Senior Health and Social Care Development Manager , Thurrock Council	
Christopher Smith (CS) – Programme Manager Health and Social Care Transformation, Thurrock Council	

Apologies	
Mandy Ansell (MA) – Accountable Officer, NHS Thurrock CCG (Joint Chair)	
Mark Tebbs (MT) – Director of Commissioning, NHS Thurrock CCG	
Mike Jones (MJ) – Strategic Resources Accountant, Thurrock Council	

Item No.	Subject	Action Owner and Deadlines
1.	Welcome and Introductions RH agreed to Chair the meeting and introductions were made. It was noted that this was Ade's last meeting. No conflicts of interest were declared.	
2.	Minutes of the last meeting The minutes were agreed. The second reference in the Action Owner column for Item 5 should be IW not IV.	

3.	MedeAnalytics – Proof of Concept	
	<p>Ian explained that that Information Governance has now been signed off, and health and social care data can now be joined.</p> <p>It was agreed to schedule 30 minutes in the November meeting for Emma Sanford to give a presentation on the system capabilities, and for a discussion about the range of possible beneficial uses of the data.</p>	ES
4.	Better Care Fund 2017-19	
	<p>Better Care Fund Plan</p> <p>It was noted that the approval letter from NHS England for the Thurrock Better Care Fund Plan 2017-19 is still awaited. CA agreed to chase the Better Care Fund Manager.</p> <p>In view of the deadline set for the agreement (30 November 2017) it was agreed the Section 75 agreement between the Council and the CCG should be signed and sealed upon receipt of the approval letter from NHS England. CS to arrange signing and sealing.</p> <p>RH informed the meeting that concerns had been raised at a recent ADASS conference about NHS England not accepting Delayed Transfers of Care targets proposed by local authorities.</p> <p>AH clarified that for 2018-19 a new Financial Template will need to be agreed and submitted to NHS England, but that there is no expectation that the narrative plan will be re-submitted.</p> <p>It was confirmed the Home from Hospital service will be in place in time for the winter period. Demand for the service is expected to be strong and its operation will be subject to close monitoring. Work to ensure the mobilisation of other BCF services is in hand – CW will provide an update to the next (November) meeting.</p> <p>Better Care Fund Finance</p> <p>IW made the case for additional Public Health spending to be included in the BCF Pooled Fund (including the SystmOne data project - £66k and the New Models of Care project - £100k) to enable more effective integration and better governance. MA and RH to formally agree these additions to the Pooled Fund by email, copied to MT and JFT.</p>	CA CS CW RH/MA
5.	BCF Performance report	
	<p>AL presented her report.</p> <p>It was noted that No. 5.1 Total non-elective admissions was rated Red. The issue is that the target was set by NHS England but BTUH had altered how the indicator was measured (some cases at BTUH are now recorded as admissions whereas previously they would have been</p>	

	<p>recorded as out-patient attendances). AO said that it would be necessary to quantify the underlying performance for this indicator to gain an understanding of the trend.</p> <p>It was noted that No. 5.2 Long term admission of 65+ to residential and nursing homes was Green.</p> <p>It was noted that No. 5.3 Proportion of people 65+ at home 91 days after discharge was Red. Although the latest value is under target the trend is improving, and performance is better than the Eastern Region comparators. LB reported that the outcome of the recent CQC re-inspection of the Joint Re-ablement Team has seen the service go in all 5 outcome areas from “at risk” to “Good”</p> <p>It was noted that No. 5.4 Delayed Transfers of Care was under target. JFT said she would like to explore the reasons for the delays because performance on Continuing Health Care assessments has been good. RH noted the number awaiting Adult Social Care assessments, and LB agreed this needed to be explored also. IW said he was commissioning a clinical audit which was due to be undertaken within two months. RH said that he would like a report by the end of November. It was agreed that IW; CW; IL; JFT and Philip Clark would meet to get a better understanding of the blockages, and to draft a plan to improve flows involving assessments.</p> <p>AL confirmed that the agreement with NHS England is to achieve a target of 7.8 days (per 100,000 population) by November 2017.</p> <p>She advised that the official DTOC figures are not published until 6 weeks after the end of the month being reported on (the September data will be available on the 9th of November). The long data lag means we cannot easily anticipate whether the month’s target will be met, and also whether any mitigating actions are required, and if so what. For this reason provisional data has been gathered for September and October (to date). This will provide an indication of proximity to target, and allow some action to be taken to reduce delays. However, the data is subject to change until it is published, and also the provision data only relates to hospitals in Thurrock whereas some delays will be attributable to hospitals elsewhere.</p> <p>Ann was thanked for her work on this report.</p> <p>Care Quality Commission Reviews</p> <p>IV explained that CQC will include 6 poor performing and 6 highly performing areas in the first 20 areas to be inspected. IV and CA were asked to review the Key Lines of Enquiry. A report on an inspection in Halton has been published. A new inspection framework is expected in 2018 with a focus on DTOC, improvement and integration.</p>	IW; CW; IL; JFT and Philip Clark
6	BCF Audit Report	IV/CA
	<p>AO reported that the audit went well.</p> <p>It was noted that there was a factual inaccuracy in the report’s reference to missing Integrated Commissioning Executive minutes in January and February 2017. In fact</p>	

	<p>there were no minutes because there were no meetings in those months.</p> <p>In relation to the Action Plan:</p> <ul style="list-style-type: none"> •The minutes of this meeting should in future record the analysis of investigations into performance issues, and also what remedial action is agreed to deliver improvements. •The BCF Performance Scorecard should in future go to the CCG's Finance and Performance Committee. AL agreed to attend to present her report. <p>JF reported that no issues with regard to the BCF were raised in the Council's audit.</p>	CS AL
7	For Thurrock in Thurrock	
	<p>ASC Highlight Report</p> <p>A development proposal for the Whiteacre / Dilkes Wood site will go to Cabinet on 13 December.</p> <p>This site in South Ockendon provides an opportunity to develop innovative, aspirational and care-ready homes.</p> <p>The proposal is that the facility could provide a wing of 30 ensuite bedrooms for Interim Care and 45 small self-contained flats (around 35 square metres and comprising a bedroom with ensuite bathroom, and a living room with a kitchenette) for those needing permanent residential and nursing care services. The estimated development cost of the residential facility (not including any retirement flats that may be added to the site) is around £7million. The potential re-development of the adjacent health centre site has been raised by the Derry Court practice.</p> <p>A project group to include representatives of the Council and CCG will need to be formed. In 2018 a Business Case will be prepared for Cabinet and the CCG Board.</p> <p>CCG update</p> <p>The Accountable Care Partnership Executive is meeting this afternoon. It is hoped an agreement may be put in place by the year end. A Steering Group has been established to oversee work streams including Primary Care Transformation; and Long Term Conditions.</p> <p>The Case for Change will be presented to the CCG Board and to the Clinical Engagement Group.</p> <p>Corringham is the next locality to explore a GP network. 6 Local practices are now using e-consult.</p>	
7	Thurrock Council budget savings requirements 2018/19	
	<p>RH reported that much rested on the finance settlement expected in November. Savings targets are based on a number of assumptions which include a Council tax increase and also increased Adult Social Care precept. Savings requirements might increase should Council Tax and Adult Social Care precept levels be lower than assumed.</p> <p>An investment strategy has been approved that will see the</p>	

	<p>Council investing in a diversified portfolio of assets with a view to raising income.</p> <p>Adult Social Care budget pressures are still evident but budget reductions are not anticipated.</p>	
8	Sustainability and Transformation Plan consultation	
	<p>The Programme Board meets on Monday 30th October in the afternoon.</p> <p>The initiative is no longer to be known as the Essex Success Regime.</p> <p>The timetable for the publication of the Pre-Consultation Business Case has now slipped until after the budget. However, it is expected in the next few months because otherwise there would be a clash with next year's purdah period. The PCBC is known to include a capital bid of £118m which includes the Orsett Hospital proposal.</p>	
9.	<p>Any Other Business</p> <p>IV advised that a Digital Essex 2020 Group has commissioned a Local Digital Road Map. A workshop is to be held on 7 December which others may wish to attend.</p> <p>JF noted that there were funds carried forward on the Falls Prevention service and Enhanced Care in Care Homes services. There would also be some in year slippage on IBCF schemes because of delays with recruitment because of slippage of the BCF Programme. AO suggested a mid-year finance review should be presented to the next (November) meeting.</p> <p>RH thanked AO for being a fantastic colleague, and for his contribution to enabling joint working.</p> <p>The Social Prescribing Business Case evaluation by Public Health is being finalised and will be presented to a future Integrated Commissioning Executive - possibly at its meeting in December.</p>	<p>JF/TM</p> <p>JH</p>